Enrolled Nurse Section
NEW ZEALAND NURSES ORGANISATION

Enrolled Nurse Section NZNO National Committee Meeting Minutes

Section/College:	**Enrolled Nurse Section NZNO**	File Record Code:	
Committee/Division/Region:	National Committee		
Purpose of meeting(optional):	Face to face - General Meeting		
Date & Time (dd/mm/yyyyy):	25th – 26th August 2026		
Location (eg city):	NZNO Offices, Boulcott Street Wellington,		
Facilitator	Michelle Prattley		
Minute Taker	Began with Gwen taking the minutes. Angela Ritchie (came to the meeting late @ 1120 hours) 2nd minute taker Glenda Huston		
Attendees	Gwen Ahuriri, Angela Ritchie, Glenda Huston, Michelle Prattley, Debbie Handisides, Selena Morritt, Suzanne Rolls, Tina Giles		
Apologies	Christy Reedy, Angela Ritchie for first part of today's meeting only came to the meeting in 1120hours Moved that the apology be accepted by Glenda Seconded by Michelle		

Summary of Actions from this meeting	Person Responsible

TOPIC	Discussion	Action
	Michelle welcomed the committee to the meeting. **Opened at 0830 hours**	
1) Minutes	Minutes of the previous meetings – these have all been circulated by email Face to face February 2026 Minutes - Moved by Michelle Seconded by Debbie April 2026 Minutes – Moved by Glenda Seconded by Michelle Carried as accepted	
2) Matters arising from these minutes	Selena has set up Tik-Tok Account for the ENs Tina spoke against the Tik Tok account feeling that this is unprofessional. Selena spoke to the Tik-Tok forum, regarding the content of what we put in the site. Also, the link with Instagram and what we are going to do to keep the Face Book page. Hoping that being active on the 3 platforms will reach the younger ENs with the possibility of generating new committee members. Selena will resend the link to the National Committee Members.	

3) Correspondence	Correspondence in and out as per list from Michelle Correspondence in and out.doc Moved the correspondence be accepted by Michelle Seconded by Tina	
4) Financial	Tina presented her report Treasurers report to face to face committ Moved that this report be accepted by Michelle Seconded by Tina	
Conference 2027 **Tuesday am**	• Budget for conference has been compiled • Conference content to be sent to Marea in finance to have a look of the proposal. • Contract to be signed by Catherine (Mairi's replacement) • Venue – Chateau on the park – There is accommodation available • Proposed dates 11-12 October 2027 • $85 PP per day plus $30PP for a cocktail evening • Minimal number of 90 attendees • Multimedia has a price locked in • $363.61 PP for conference Michelle moved that the conference package be accepted Seconded by Selena - passed by Committee	Canterbury/TOTS to continue their work towards the conference
Health Ministers Letter	Letter read out by Michelle dated 04/03/2026	Ongoing by committee

	Do we want to follow up from this letter It is important that we reply back hard with a response Also, letter to the other opposition health on the EN force	
8) Barriers	Last updated August 2025 We went through this with the Barriers on the Screen These were updated as we discussed these  2026 Barriers for Enrolled Nurses revi	
Mary Longmore – from Kaitiaki NZNO	Came to speak to the group regarding, wanting to put an article on the Kaitiaki on EN employment figures within Health NZ Advised of the figures, that we had. She went away to draft the document Used the HNZ site to get the current figures. Draft sent to the Committee by end of day **Note**: This was published on the 27/08/2026 in the Kaitiaki	
Committee/C&S Handbook	Michelle feels as though the Committee has lost some of its direction. Michelle would like to see us as a group recommitted and re- focused again. Michelle asked that the Committee keep off their cell phones during the meeting and stay focused on topics discussed. Michelle had asked us to go through the packs and read the information. Regarding the Committee roles and responsibilities. Angela thanked Michelle for her ongoing leadership in her secondment.	
Katie Hachshaw Watabe Campaigns advisor NZNO Workforce plan	Katie sits on the Governance Group for Mental Health Nurses, ENs and HCA's Katie has taken on the role of carer for the ENs	

	• Katie had spoken that she has taken a look at the survey that we completed last year. • Broader workforce and nurses' sustainability plan which include ENs • Terms of reference is being finalized at the moment • Implementation of the workforce plan • What are the priorities of this group • Suzanne emailed Katie new updated barriers to ENs she went through the Barriers with Kattie • Clinical Coaches as EN's • Group staff methodology – EN in the calculations HCA not taking over the EN role • Need to educate NZNO organizes of the EN role • We are a regulated workforce where the EN could make a huge difference in so many situations. Time frame to be put in place – for this work 2nd Tuesday of every month Te Whatu Ora workforce planning group. Next meeting 09/092026. This group includes Michelle, Debbie, Selena and Glenda. Debbie asked for Katie to send letters to the managers, from staff to have this time off to attend these meetings Important we keep the momentum going to be prepared and ahead Enrolled Nurse Workplan worked on by Katie On the screen	
Membership Report	We have had 32 new members and 41 resignations  Membership report August 2026.docx	

Regional Reported	Canterbury report read by Michelle Northland Te Tai Tokerau – read by Selena Greater Wellington/Central - read out by Tina read out her report, Genda added to this. Auckland – report by Dorothy – read by Michelle Southern report by Robyn – read by Debbie Bay of Plenty – No report received Midlands- No report received TR – No report Moved that the reports be accepted by Michelle Seconded by Debbie These will be uploaded on to the EN Website by Sharyne	
Marea Craig from Finance Tuesday am	• Marea came to the meeting about the changes in Finance and on-line claim forms. • Marea has sent links to all who can authorize electronic payments to log in and set up with Approval Max • The email that was sent from NZNO clearly describes how to complete these forms and make a claim for reimbursements	
	Day one closed at 1600 hours **Day two 26/08/2026 commenced at 0845 hours**	
Education fund	A $200 application was received for an EN wanting to attend the Southern Study Day September 2026 Application for Registration and travel from Invercargill to Dunedin The committee agreed this payment once she has attended the study day.	

Business Plans **01/04/2027 – 31/03/2028**	• Matters discussed – Suzanne updated the Business plan as we discussed the sections. • With the change in the AGM date and conference being pushed to Oct. New meeting National Committee dates months will be Feb/ May/Aug/Oct for 2027 • Annual plan and budget will be due for review annually in August • Conference Budget – Marea to complete • We worked through all sections on the screen and updated as discussed When this is completed and accepted it will be produced in future minutes	
Paul Goulter - NZNO CEO	National Student Unit – No EN sitting on the unit at present. The Vice Chair was messaged by Michelle. Unit Co-Ordinator says due to short time frame as a student this why ENs are not represented. Website - Paul will leave that to Andrew from Website and marketing NZNO EN members there are still 900 members that are not section members. Paul advised that we caught up with Katie yesterday – We have started commencing our terms of reference. Our plan is in place. Regular monthly meeting set up with Katie. NZNO are the leading force in Nursing. The Govt have made in clear that they want to get rid of regulatory bodies, they are not fighting for the safety on the NZ patient safety. NCNZ – will now be a problem from the EN point of view. Cath Bryne was a great advocate for EN – unfortunately this voice has now gone for the EN Advised followed up letter will be sent to the Minister of Health.	Paul to follow this up and get back to Michelle

	Paul advised to meet with the spokespersons of the opposition rather than send them a letter.	
Andrew Cassidy **Website and Marketing**	• Explained what we would like with the **Auto opt in and personal opt** out process for joining the section. Adrew was unaware of the history behind this – and meetings of several other NZNO staff and their promises • Auto enrolment current form very outdated • New Website-bidding to begin for a more modern platform. • Current provider 20-year-old technology • The contract should be sinned by September, and the website active Q2 2027 • Michelle asks if one of Andrews team can create this so we can then communicate with them, think about the first communication and the further communications to encouragement to join sections • Explained the problem with the LOG on the website and how you can join these. Suzanne put this up on the screen and pointed out the loop holes. Andrew took note of these • Will be parameters but if we know what want our landing page to look like and content we require. Andrew suggested that we start this from scratch	On going development
Marea Criag **Annual plan**	Marea came and assisted us with completing the costs of the Annual Plan. She completing all sections of this for us. Document will be finalized by Marea The representation section to be completed by Michelle	

Letter to Dr. Ayesha Verrall Honorable Member of Parliament – Opposition spokesperson for Health	A letter was drafted to Dr Verrall requesting a face-to-face meeting with members of the EN National Committee. This will be to discuss the Labour Party's intention of the implementation of the Enrolled Nurses should they be successful in gaining power in the November 2026 election.	CC Paul
Survey and annual plan	Team meeting to be arranged to cover these topics	

Meeting Closed *(Time)*:1515hours

Next meetings - Teams Tuesday 13th October 2026 @ 1800hours

Face to Face – 17th-18th November 2026

Date minutes confirmed (usually done at next meeting)	17 November 2026
Signed	M Prattley
Name	Michelle Prattley